## FUNDS TRANSFER PROCEDURE

# Deposit & withdraw with just a click.

#### **FUNDS DEPOSIT**

You may directly deposit/transfer funds by submitting cheque or via Inter Bank Funds Transfer (IBFT) facility (Internet Banking/ATM Transfer) to our following bank accounts:

Bank Name: Meezan Bank Limited	Bank Name: Dubai Islamic Bank Pakistan Ltd.
Account Title: AKD Securities Limited (Client	Account Title: AKD Securities Limited (Client
Account).	Account).
Account Number: # 0107 0100289797	Account Number: 0239937003
Branch: Clifton - Karachi	Branch: Clifton, Karachi
IBAN Code: PK42MEZN0001070100289797	IBAN Code: PK78DUIB000000239937003

On ATM Transfer to the abovementioned bank account, you will receive a ATM Transfer Slip from the bank which should be submitted at our office in original or a scanned copy can also be emailed to info@akdsl.com via your registered email address.

If you are depositing cheque, then you will be required to provide us the scanned copy of the deposited cheque along with deposit slip.

Similarly, in case of funds transferred via internet banking (IBFT). You are kindly requested to send the confirmation email confirming your online transaction (received from your bank). In case you do not receive the confirmation email from your bank, you may also send us a snap shot of your online bank account statement/activity log reflecting the subject transaction has been successfully processed in AKD Securities bank account.

NOTE: We do not accept CASH DEPOSITS or funds transferred from third party account. However, if you are maintaining a joint local PKR bank account with the concerned third party then you will be required to provide us any relevant document, which depicts the same.

#### **ONLINE FUNDS DEPOSIT FACILITY:**

We have now taken our Online Funds Transfer Facility to a new high by integrating our system with Habib Bank Limited (HBL), where our valued clients would now be able to transfer their funds directly to their stock trading accounts in Real-Time, without even waiting for any clearance or manual processing.

You may view a detailed tutorial of the said facility at https://www.youtube.com/watch?v=vSJh9sZWS-U or follow the below steps below:

#### **HBL MOBILE APPLICATION:**

Login to your HBL account and click on more Scroll down and click on Corporate payments and select your company AKD Securities Enter your Customer ID Enter your Amount and Tap on next Enter the OTP code which has been sent to your registered Mobile no./Email Address Transaction is Successful

#### HBL WEB INTERNET BANKING PROCESS:

- 1. Login to your Internet banking and click the Pay Option.
- 2. Select the Corporate Payment Option.
- 3. Select AKD Securities.
- 4. Enter your AKD Trade Customer ID and click next. Enter your OTP and Pay the amount.

**NOTE:** You can get your Customer ID (Client Code) from the section of exposure watch in AKD Trade application.

#### **FUNDS WITHDRAWAL:**

To withdraw funds from your AKD Trade account, you can place a request through the following methods:

#### AKD Trade Cast (desktop application):

- Log In: Open the Trade Cast software on your computer/laptop. Enter your login credentials to access your account.
- Navigate to Withdrawal Section: Go to the services section at the top and look for the "Cash Withdrawal Request" option.
- Enter Withdrawal Details: Input the amount you wish to withdraw, tick mark the delivery option, enter your PIN, mention your IBAN number in the comment box, and submit the request.

#### AKD Trade Pro (mobile application):

- Log In: Open the application on your mobile device and enter your login credentials to access your account.
- Navigate to Withdrawal Section: Select the three lines option at the top left of the screen and click on "Withdraw Funds".
- Enter Withdrawal Details: Input the amount you wish to withdraw, enter your PIN, and submit the request.

### Call Center:

You can place withdrawal from Akd Trade call center UAN "111-253-253". Simply call on helpline and follow the given process.

- 1. Select the language,
- 2. Press 1 for AKD client holder.
- 3. Enter your "CRM Code" and "trading pin".
- 4. Enter 1 for order placement.
- 5. Once you complete this process, your call will be routed to our agent who shall process your withdrawal request.

#### Written & Signed Request:

You can also submit a duly signed written request to any of AKD Trade's branch offices

#### **Important Notes:**

- Your request will be fulfilled through the Inter Bank Fund Transfer (IBFT) Facility to your registered bank account.
- **Processing Time**: The maximum official time for the withdrawal to be approved and transferred to your bank account is three to four working days depending upon the settled balance in your account.
- **Minimum Balance**: You need to maintain a minimum balance of Rs 5000/- (either in cash or securities) to keep your account active.
- **Provisional CGT Amount**: Keep a provisional amount of the expected Capital Gains Tax (CGT) for the month in consideration in your AKD Trade account while requesting withdrawals.